

# Covid-19 Protection – Orange checklist



## Intent

There's community transmission of COVID-19. People who are unvaccinated are especially at risk as are those with health conditions.

Particular care will be taken to prevent transmission of the virus in the workplace and amongst people/whānau we work with.

## Definitions

"Close proximity business/service" – see [here](#) for definition. It includes a certified playgroup and an OSCAR programme delivered at premises other than the premises of a registered school. It does not include education entities or specified social services.

"Health service" means –

- a health service within the meaning of [section 5\(1\)](#) of the Health Practitioners Competence Assurance Act 2003; and
- treatment or social rehabilitation provided under the [Accident Compensation Act 2001](#); and
- disability support services within the meaning of [section 6\(1\)](#) of the New Zealand Public Health and Disability Act 2000.

"In-home service" means – means a service provided to a person at the person's home or place of residence

"Specified social service" – means a service provided under the [Oranga Tamariki Act 1989](#), and other social services provided to support persons to

maintain critical well-being and as crisis support for people who are unsafe or homeless.

	<b>KEY FEATURES</b>  For more about work at Orange see <a href="#">here</a> .
<b>WORKPLACE</b>	<p><a href="#">Flexible working arrangements</a> are allowed to the extent reasonably practicable.</p> <p>Working arrangements are made for kaimahi who are especially vulnerable to exposure and consequences of virus.</p> <p>Risks of exposure and transmission regularly reviewed and monitored.</p> <p>Practice safe distancing between kaimahi to the extent possible in the workplace.</p> <p>Signage at entry points advising visitors and staff not to enter if symptomatic or been in contact with diagnosed case or someone self-isolating.</p> <p>Manage work roster and casual staff to cover for staff absences from illness or as household contact.</p> <p><a href="#">Provision for ongoing health services</a> and other <a href="#">critical services</a>.</p> <p>Maintain good ventilation (where possible).</p> <p><a href="#">Staff at risk of illness</a> policy adhered to. Kaimahi and volunteers are reminded of their obligations to stay away if they become unwell or symptomatic.</p>

<p><b>PLANNING</b></p>	<p>Contingency planning to:</p> <ul style="list-style-type: none"> <li>• maintain emergency supplies</li> <li>• stock of protective equipment including face coverings, gloves etc</li> <li>• meet staff shortages relating to illness or need to self-isolate</li> <li>• manage service disruption if Covid-19 exposure or transmission in the workplace and for if restrictions increase - change to Red.</li> </ul> <p>Planning to address the increased risks to people with health conditions, people who are unvaccinated in the community and for needs of people who have to self isolate.</p>
<p><b>SERVICE DELIVERY</b></p>	<p>Management, in consultation with kaimahi, will decide if there should be any changes to BAU services/activities by monitoring and assessing risks of in-person, group and remote services and activities.</p> <p>Health screening will be undertaken before entry to help manage risks to self and others.</p> <p>Safeguards will be applied based on the health screen and <a href="#">legal requirements</a> ((eg contactless delivery; distancing during activity).</p> <p>Assessment and planning processes will cover the appropriateness of remote service delivery.</p>
<p><b>VACCINATION</b></p>	<p>Strong strategies to support full vaccination for Covid-19, including booster shots.</p> <p><a href="#">Vaccination</a> required:</p> <ul style="list-style-type: none"> <li>• for agencies with staff covered by <a href="#">COVID-19 Public Health Response (Vaccinations) Order 2021</a> or</li> </ul>

	<ul style="list-style-type: none"> <li>• if it's assessed that risks of a position mean the person in it should be vaccinated.</li> </ul> <p>Management to collect and manage vaccination information from staff in accordance with Privacy policy.</p>
<b>HUI &amp; GATHERINGS</b>	<p><a href="#">See here for guidance on Events in Orange</a></p> <p>See <a href="#">here</a> for guidance on Gatherings in Orange.</p>
<b>TRAVEL</b>	<p>Kaimahi applying for leave to travel internationally to include any applicable quarantine and isolation periods.</p>
<b>RISK MANAGEMENT</b>	<p>Risks to be monitored and mitigated in all workplaces in accordance with Public Health advice and guidance relevant to area of work.</p>
<b>FACE COVERINGS</b>	<p>See <a href="#">here</a> for guidance on when face masks must be worn at work in Orange.</p> <p>A face covering must be worn when:</p> <ul style="list-style-type: none"> <li>• travelling by plane</li> <li>• on public transport services (excluding ships that do not have an enclosed space for passengers)</li> <li>• as a visitor to a health service and while waiting in public areas of a specified social service</li> <li>• working at a close-proximity business or service while carrying out an activity or service on site so far as mask-wearing is reasonably practicable.</li> </ul> <p><a href="#">MoH recommends</a> that:</p> <ul style="list-style-type: none"> <li>• health, disability and support workers providing care in health and disability settings wear medical masks and</li> </ul>

	<ul style="list-style-type: none"> <li>health service staff wear face coverings (eg, a mask) in clinical and any shared work environment, including for non-client-facing work.</li> </ul>
<p><b>INFECTION CONTROL</b></p>	<p>PPE use in accord with professional guidelines/Public Health advice. In community &amp; primary health and disability settings, PPE use will be guided by an <a href="#">assessment of risk</a>.</p> <p>Face masks (as above)</p> <p><a href="#">Hygiene</a> and <a href="#">cleaning routines</a> are practised in compliance with Ministry of Health guidance (eg handwashing; cleaning of surfaces).</p> <p>Signage in workplace about respiratory and hand hygiene practices.</p> <p>Frequent cleaning and disinfection of common-use and other surfaces in accord with Public Health advice.</p>